

I. ACKNOWLEDGMENT OF SUSPENSION OR REVOCATION OF DRIVER'S LICENSE

Commonwealth of Virginia Va. Code §§ 19.2-354, 19.2-358, 46.2-395

Case no(s):
Court date:

Juvenile and Domestic Relations District Court
 General District Court

.....
CITY/COUNTY
.....
COURT ADDRESS
.....
NAME OF DEFENDANT/JUVENILE
.....
DL NO SSN
.....
RESIDENCE ADDRESS
.....
MAILING ADDRESS IF DIFFERENT FROM ABOVE

I acknowledge that I have been notified that my driver's license/driving privilege:

- is suspended or revoked for a period of effective as a result of
 - my conviction by this court or
 - action taken by the Virginia Department of Motor Vehicles pursuant to Va. Code § 46.2-390.1 for the Court's conviction or finding of facts sufficient to convict the offender of violating the drug laws (Va. Code §§ 18.2-247 through 18.2-264) of this Commonwealth.
 - determination by the Virginia Department of Motor Vehicles that I am a habitual offender
- has been suspended effective thirty days from the date of sentencing effective pursuant to Va. Code § 46.2-395 as a result of my failure to pay all or part of my fines, costs, forfeiture, restitution, and/or penalty of \$ plus any additional court-appointed attorney fee, if applicable,
- has been suspended effective if the Alcohol Safety Action Program fee of \$ is not paid by that date.

I further certify that on this date this notice, including Part I, was read, understood by me, a copy given to me and that my license

WAS WAS NOT surrendered to this Court.

..... DATE DEFENDANT Witnessed by:

SEE PART I ON THE BACK OF THIS FORM FOR FURTHER STIPULATIONS, WARNINGS AND INFORMATION CONCERNING THIS ACKNOWLEDGMENT WHICH ARE HEREBY INCORPORATED BY REFERENCE.

II. PETITION FOR DEFERRED PAYMENT FOR INSTALLMENT PAYMENTS
 DEFERRED FOR COMMUNITY SERVICE (for fines and costs only)

I, the undersigned, cannot pay the \$ fines, costs, forfeiture, restitution and/or penalty imposed on me in a single payment at this time. Therefore, I petition the Court to allow me to pay the fines, costs, forfeiture, restitution and/or penalty plus any additional court-appointed attorney fee, if applicable,

in installment payments in a deferred payment in full by community service work (for fines and costs only).

SEE PART II ON THE BACK OF THIS FORM FOR FURTHER STIPULATIONS, WARNINGS AND INFORMATION CONCERNING THIS ACKNOWLEDGMENT WHICH ARE HEREBY INCORPORATED BY REFERENCE.

..... DATE DEFENDANT/PETITIONER
..... DEFENDANT/PETITIONER TELEPHONE NUMBER EMPLOYER NAME
..... DEFENDANT/PETITIONER MONTHLY INCOME EMPLOYER ADDRESS

It is ordered that the petitioner make installment payments of \$ per beginning DATE ; OF make a deferred payment in full on or before DATE complete community service (fines and costs only) on or before DATE

PART I

If my driver's license has been suspended for failure to pay fines, costs, forfeiture, restitution, and/or penalty, I understand that I can avoid this suspension going into effect only if the court actually receives payment in full of such fines, costs, forfeiture, restitution and/or penalty by the effective date of this suspension and that I assume all risks in sending payment by mail. If payment in full is not received by the Court within 30 days of sentencing, the suspension goes into effect and my license must be surrendered to the Court by that date.

I understand that if I provide for payment of a fine or other monies due by a method other than cash and my payment fails, the clerk will send me a written notice of my failure of payment. A penalty of \$50.00 may be charged if the method of payment fails.

I further understand that, if I am convicted of driving while my driver's license is suspended or revoked, I may be fined, sentenced to jail, or both.

I understand that upon suspension or revocation of my license, I may not operate a motor vehicle in the Commonwealth of Virginia until:

- (1) All periods of suspension imposed by any Court or the Department of Motor Vehicles have expired, AND
- (2) I have paid all unpaid fines, costs, forfeiture, restitution, and/or penalty (if any) and the period of suspension (if any) has expired, AND
- (3) The Department of Motor Vehicles reinstates my license (if suspended) or issues a new license (if revoked) after:
 - (a) I have paid the reinstatement fee (if any) to the Department of Motor Vehicles, AND
 - (b) I have delivered a completed copy of the Driver's License Reinstatement Form, if my license was suspended for failure to pay fines, costs, forfeiture, restitution, penalty, and/or ASAP fee. I understand that I must obtain this form from the clerk's office of this Court or the Court where the case papers are filed, AND
 - (c) I have met all other administrative requirements of the Department of Motor Vehicles.

PART II

I understand that:

- (1) the Court will assess a one-time \$10.00 fee to cover the costs of the installment, deferred payment or community service agreement;
- (2) as a condition of this agreement, I must promptly inform the Court of any change of my mailing address during the term of the agreement;
- (3) if the fines, costs, forfeiture, restitution, and/or penalty are not paid in full by the date ordered, that the Court shall proceed according to the provisions of Va. Code § 19.2-358, which state that a show cause summons or capias for my arrest may be issued;
- (4) the amount(s) listed in this agreement may be administratively amended by the Clerk of this Court in the event additional costs should be assessed and if additional costs are assessed, that the Clerk will forthwith issue a notice to me of the total amount due by first class mail to my address of record;
- (5) the Court or Clerk thereof may adjust the final payment date administratively, without further notice, for installment payment agreements, if I fail to make a scheduled payment or for deferred payments, if I fail to pay in full by the date ordered, for the purposes of referring the account for action pursuant to Va. Code § 19.2-358;
- (6) if the Court has ordered deferred or installment payments or community service, I must make all required payments or perform all community service on time and if I fail to make a scheduled payment or perform the ordered community service, my driver's license shall immediately be suspended forthwith pursuant to Va. Code § 46.2-395; and
- (7) upon notification by a court that my license has been suspended pursuant to Va. Code § 46.2-395, that the Commissioner of the Department of Motor Vehicles shall also suspend all of the registration certificates or license plates registered solely in my name and thereafter shall not issue any registration or license plates for any other vehicle that I seek to register solely in my name.

I further understand that if the court does not receive payments as ordered, my case will be referred for collection enforcement action under §§ 19.2-349, 19.2-353.5, 19.2-358, 46.2-395, or 58.1-520 through 58.1-534 of the Code of Virginia. If my case is referred for collection enforcement action under § 19.2-349, the amount that I owe and that can be collected will be increased to reflect the additional costs associated with collection action. If any part of the amount remains unpaid, pursuant to § 19.2-358, I may be subject to a jail sentence of up to 60 days or an additional fine of up to \$500.00.