
LEGAL AID JUSTICE CENTER

The Legal Aid Justice Center, a non-profit legal services organization that provides civil legal services to low-income individuals in Virginia, seeks a communications professional to help expand our communications and funding capacity in our Charlottesville office. Now is an exciting time to work in legal services due to both growing client needs and heightened awareness about issues of social justice. We will consider candidates interested in either part-time or full-time employment.

This individual is responsible for maintaining the program's external and internal communications and for ensuring the consistency of messages and style. In addition to preparing press releases, email updates, newsletters, annual reports and client brochures, this individual will take primary responsibility for creating and updating content on the program's website at www.justice4all.org and other electronic media. This individual will also assist with media and public relations efforts in support of our advocacy campaigns and fundraising goals. Qualifications include:

- A bachelor's degree and 3+ years' experience in non-profit communications or public relations;
- Outstanding interpersonal and communications skills, both written and verbal;
- The ability to multi-task on a variety of projects with competing deadlines;
- A high degree of comfort and curiosity using evolving communications technologies;
- The ability to work effectively both individually and with a team.
- Spanish fluency is a significant plus.

The Legal Aid Justice Center is a nationally recognized non-profit providing free civil legal assistance from four offices throughout Virginia. Our exceptional staff of more than two dozen attorneys pursue systemic legal advocacy for all low-income Virginians using a wide array of strategies. Through legal representation, community education and statewide advocacy, the Legal Aid Justice Center works both to eliminate the immediate symptoms and to address the underlying causes of poverty in Virginia. We encourage diversity, value unique voices, energetically pursue our goals with passion, and enjoy having fun while working for the public interest.

The Legal Aid Justice Center is an equal opportunity employer and strongly encourages candidates from diverse backgrounds to apply for this position. Salary depends on experience. Exceptional fringe benefits include generous leave, fully paid health insurance, excellent retirement plan, and a great work environment. To apply, send a cover letter, resume, references and a writing sample to:

Alex R. Gulotta, Executive Director
Legal Aid Justice Center
1000 Preston Avenue, Suite A
Charlottesville, VA 22903

Submissions e-mailed to virginia@justice4all.org are considered only if followed by a hard copy.